

These documents are required to be submitted along with the application

Sr. No.	Document(s)	Yes/ No/ N.A.
1	Name and Address Proof of Office (Certificate from Registrar of Firm or Certificate from Directorate of Industries or Certificate from Industries Centre or Memorandum of Articles etc.)	
2	Name and Address Proof of Factory (Certificate from Registrar of Firm or Certificate from Directorate of Industries or Certificate from Industries Centre or Memorandum of Articles or Valid Lease deed showing lawful occupancy of the firm over the premises etc.)	
3	Valid MSME certificate, if applicable	
4	Auhtorized representative letter, in case application signed by person other than CEO of the firm	
5	Manufacturing Process Flow Chart	
6	Manufacturing Machinery list	
7	Whether, any manufacturing operation outsourced	
8	Agreement of outsourcing of manufacturing operation, if applicable	
9	Testing equipments list	
10	Any testing arrangment outside the factory	
11	Valid Calibration Certificates of Testing equipments	
12	In-house test report(s)	
13	Third party laboratory test report(s) as per Indian Standard, if applicable	

Note: For more details, you may please visit our website <https://www.bis.gov.in/>